

NIPPA Airfare Subsidy



APPLICATION FORM: 2010 NIPPA Members Airfare Subsidy

To be eligible for the NIPPA Members Airfare Subsidy please read carefully:

- There is only one (1) airfare subsidy per organisation.
- The individual member applying for the subsidy must be up to date with membership subscription fees.
- The individual member applying for the subsidy must have financial membership on or before 31/03/2010.
- The individual member applying for the subsidy must have paid their conference fee in full by 30/06/2010.
- Where the application is being made by other than the In-house print unit manager, it must be countersigned by the in-house print manager.
- Any application must be made on the "Application for NIPPA 2010 airfare subsidy".
- The subsidy applies to Economy classed tickets only.

STEP 1. MEMBERSHIP APPLICATION

Applicant

of

Postal Address

Telephone/Fax Email Address

STEP 2. MANAGER'S APPROVAL

PLEASE NOTE:

Organisations that have held membership prior to 31/12/2009 are eligible to nominate only one (1) member for the subsidy. Any application for the subsidy must be authorised by the In-house print unit manager.

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Authorising Manager

.....
Manager's Signature

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Date



STEP 3. CoM APPROVAL

Approval for Reimbursement

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Financial Co-ordinator - Signature

.....
Date

BOOK FLIGHTS

(Airline Flight No. Cost (Incl taxes) \$AUS \$NZ

STEP 4. REQUEST REIMBURSEMENT

Please send completed forms and receipts to:
The Financial Co-ordinator
Network of In-house Print Professionals Australasia Inc
P.O. Box 189 Yarrambat, VIC 3190, Australia
www.nippa.com.au