NIPPA Airfare Subsidy

APPLICATION FORM: 2009 NIPPA Members Airfare Subsidy

To be eligible for the NIPPA Members Airfare Subsidy please read carefully:

- There is only one (1) airfare subsidy per organisation.
- The individual member applying for the subsidy must be up to date with membership subscription fees.
- The individual member applying for the subsidy must have financial membership on or before 31/03/2009
- The individual member applying for the subsidy must have paid their conference fee in full by 30/06/2009.
- Where the application is being made by other than the In-house print unit manager, it must be countersigned by the in-house print manager.
- Any application must be made on the "Application for NIPPA 2009 airfare subsidy".
- The subsidy applies to Economy classed tickets only.

STEP 1. MEMBERSHIP APPLICATION

Applicant .....

of .....

Postal Address .....

Telephone/Fax ..... Email Address .....

STEP 2. MANAGER'S APPROVAL

PLEASE NOTE:

Organisations that have held membership prior to 31/12/2008 are eligible to nominate only one (1) member for the subsidy.

Any application for the subsidy must be authorised by the In-house print unit manager.

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Authorising Manager Manager's Signature Date

STEP 3. CoM APPROVAL

Approval for Reimbursement ....

Financial Co-ordinator - Signature Date

BOOK FLIGHTS

(Airline ..... Flight No. ..... Cost (Incl taxes) $AUS $NZ .....

STEP 4. REQUEST REIMBURSEMENT

Please send completed forms and receipts to:

The Financial Co-ordinator
Network of In-house Print Professionals Australasia Inc
P.O. Box 189 Yarrambat, VIC 3190, Australia
www.nippa.com.au